

## THE CITY BRIDGE TRUST COMMITTEE

Friday, 18 March 2016

Minutes of the meeting of The City Bridge Trust Committee held at Guildhall, EC2 on Friday, 18 March 2016 at 1.45 pm

### Present

#### Members:

Jeremy Mayhew (Chairman)	Deputy the Revd Stephen Haines
Alderman Alison Gowman (Deputy Chairman)	Alderman Vincent Keaveny
Deputy Billy Dove	Vivienne Littlechild
Karina Dostalova	Edward Lord
Marianne Fredericks	Wendy Mead
	Ian Seaton

#### Officers:

Philippa Sewell	- Town Clerk's Department
Steven Reynolds	- Chamberlain's Department
Carys Griffith	- Chamberlain's Department
Anne Pietsch	- Comptroller and City Solicitor's Department
David Farnsworth	- Chief Grants Officer
Jenny Field	- The City Bridge Trust
Sandra Davidson	- The City Bridge Trust
Martin Hall	- The City Bridge Trust
Sandra Jones	- The City Bridge Trust
Jack Joslin	- The City Bridge Trust
Joan Millbank	- The City Bridge Trust
Julia Mirkin	- The City Bridge Trust
Ciaran Rafferty	- The City Bridge Trust
Shegufta Rahman	- The City Bridge Trust
Tim Wilson	- The City Bridge Trust
Stephanie Basten	- Communications Office

#### In Attendance:

- Craig Calvert from UBS
- Kentish Town City Farm
- Children and Families Across Borders
- NSPCC

#### 1. APOLOGIES

Apologies were received from the Right Hon. the Lord Mayor Alderman the Lord Mountevans, Deputy Stanley Ginsburg, Simon Duckworth and Stuart Fraser.

The Chairman welcomed the charities in attendance and Craig Calvert from UBS to the meeting.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

The Deputy Chairman, Alderman Alison Gowman, declared a non-pecuniary interest in item 7x, Fine Cell Work.

Edward Lord declared a non-pecuniary interest in item 7x, Fine Cell Work, by virtue of his Livery Company supporting the organisation. He also declared a non-pecuniary interest in item 7m, Albert Kennedy Trust, by virtue of being the former Chairman of Trustees.

Ian Seaton declared a non-pecuniary interest in item 7g, Haringey Shed, by virtue of his Livery Company supporting Chicken Shed, of which this was a satellite project.

Alderman Vincent Keaveny declared a non-pecuniary interest in item 7u, Latin American Women's Rights Service, by virtue of the wife of one his clients being the Chairman.

The Chief Grants Officer declared a non-pecuniary interest in item 7aa by virtue of being a Trustee of London Funders.

3. **MINUTES**

**RESOLVED** – That the public minutes and non-public summary of the meeting held on 28 January 2016 be agreed as an accurate record.

4. **OUTSTANDING ACTIONS**

Members discussed the outstanding actions, and noted those that had been completed or were now being progressed through regular practices.

**RESOLVED** – That the Outstanding Actions update be noted.

5. **PROGRESS REPORT**

The Committee received the regular progress report of the Chief Grants Officer and discussed the updates, including the recommendations in the report for carry forwards linked to substantial pieces of work to inform spend.

With regard to Stepping Stones, Members noted that the second round of applications was reaching a conclusion, with 15 organisations being recommended for funding at a total grant value of £783,500. Consultation with charities and social investment specialists demonstrated the continued need for the Stepping Stones programme and, as such, officers were proposing a third round in summer 2016. In order to announce details of this at a reception with UBS planned for 22<sup>nd</sup> April, Officers were requesting an allocation of £500,000 from the Trust's 2016-17 grants budget be considered at this meeting. Members extended their thanks to UBS for co-funding the project.

**RESOLVED** – That:

- a) £500,000 be allocated from the 2016-17 grants budget towards a third round of the Stepping Stones Fund, launching in the summer;

- b) £1,200,000 be carried forward from the uplifted grants budget for the new employability programme;
- c) £850,000 be carried forward from the uplifted grants budget for the new infrastructure programme.

6. **CITY OF LONDON CORPORATION'S WORK ON EMPLOYABILITY**

The Committee received a report of the Chief Grants Officer regarding the work of the Corporation on employability.

**RESOLVED** – That the report be noted.

7. **GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**

7a **Strategic Initiative - Justice First Fellowships (Legal Education Foundation)**

**APPROVED** – a grant of £320,000 over three years (£80,000; £160,000; £80,000) to the Legal Education Foundation to support the provision of six Justice First Fellowships in London.

7y **West London Zone**

Craig Calvert from UBS was present for the consideration of this item.

**APPROVED** - £150,000 towards the cost of West London Zone's Collective Impact Bond. Funding is conditional on West London Zone delivering the following:

- an updated social investment model, with details of pricing and revenue for approval by City Bridge Trust officers;
- a report on a completed pilot that provides proof of concept of outcomes by end of 1 February, 2017 the latest;
- copies of correspondence from commissioners that shows their commitment to the work; and
- copies of correspondence from potential social investors showing their commitment to invest.

7b **Africa Advocacy Foundation (AAF)**

**APPROVED** - £106,500 over three years (£35,700; £35,500; £35,300) towards a part-time salary (3.5 days per week), project costs and overheads of a project to support young women in addressing the psychological impact of female genital mutilation.

7c **Lambeth and Southwark Mind**

**APPROVED** - £147,400 over three years (£27,400, £60,000, and £60,000) towards the salary costs of the CEO and Clinical Director (equivalent to a maximum of 1 full-time equivalent) and a contribution to other costs for the psychotherapy service.

7d **The Guild of Psychotherapists**

**APPROVED** - £76,200 over three years (£20,700; £24,900; £30,600) towards the salary of the part-time Clinic Co-ordinator (equivalent to £4,000 per annum)

and project running costs to expand the Community Psychotherapy Service for BME communities in South London.

**7e West London Gay Men's Project**

In response to a request from a Member, officers undertook to write to the organisation about the exclusionary language used in their name.

**APPROVED** - £77,000 over three years (£25,400; £25,200; £26,400) towards the part-time Counsellor (20 hours per week) and the counselling and group therapy service for Trans\* people in London.

**7f Kentish Town City Farm Ltd**

**APPROVED** - £118,300 over three years (£38,850, £39,450, £40,000) for the salary of a full-time Education Officer, together with the associated project running costs.

**7g Haringey Shed**

**APPROVED** - £91,100 over three years (£30,100; £30,350; £30,650) for the salary of a part-time (15 hours per week) Inclusion Worker and a contribution towards the Volunteer Managers post (15 hours per week) and related overheads and associated project costs.

**7h Headway East London**

**APPROVED** - £146,000 over three years (£46,600, £48,600, £50,800) towards the costs of establishing a flagship studio, marketing the work and enhancing public awareness.

**7i Independent Living Agency (ILA)**

**APPROVED** - £106,600 over three years (£42,000; £35,300; £29,300) for a part-time Project Coordinator (21 hours per week) to manage the project and project costs for delivering the Peer Support Brokers programme for Londoners.

**7j Islington Boat Club (IBC)**

**APPROVED** - £81,900 over three years (3 x £27,300) towards the costs of 4 instructors for 7 hours per week each, for 39 weeks per annum. The grant is subject to submission of satisfactory, final, co-designed programmes.

**7k Rosetta Life**

**APPROVED** - £66,700 over two years (£21,050, £45,650) to replicate the model for movement and singing for stroke survivors across London.

**7l St Paul's Church West Hackney**

**APPROVED** - £52,250 towards the redevelopment of the church hall to accessible standards to provide stair lifts and an accessible WC and shower/wet room.

**7m Albert Kennedy Trust**

**APPROVED** - £90,000 over three years (3x £30,000) towards the salary costs of the full-time post of London Senior Practitioner.

7n **International Social Service of the United Kingdom (ISS UK)**  
**APPROVED** - £135,000 over three years (£45,000 each year) to cover the costs of full-time equivalent Social Worker and Caseworker and associated programme and running costs.

7o **Kiran Project**  
**APPROVED** - £102,500 (£34,000; £34,200; £34,300) towards a full-time salary and on-costs to support BME women who have survived, or are at risk of, domestic abuse.

7p **Claremont Project (Islington)**  
**APPROVED** - £143,850 over three years (£49,300, £46,900, £47,650) for the salary of a full-time Flourishing Lives Project Co-ordinator, plus project running costs.

7q **Covent Garden Dragon Hall Trust**  
**APPROVED** - £87,000 over three years (£29,600; £28,700; £28,700) for the salary of a full-time Community Development Worker and associated project costs working with older people aged 75+ and support to carers 65+.

7r **Deafblind UK**  
**APPROVED** - £61,900 over two years (£30,700; £31,200) towards the part-time salary (3 days per week) and associated running costs of an Outreach Officer (London) to maintain and develop support services for deafblind older people in London.

7s **St Augustine's Community Care Trust**  
**APPROVED** - £99,500 (£32,500; £33,200; £33,800) towards the salary costs of a full-time Chief Operations Officer, and running costs of the Homelink Day Respite Service.

7t **Asylum Support Appeals Project**  
**APPROVED** - £135,000 (3 x £45,000) over three years towards 50% of the salary costs of a Solicitor; 40% of a Duty Scheme Co-ordinator; and 10% of the Director's salary; plus associated running costs.

7u **Latin American Women's Rights Service (LAWRS)**  
**APPROVED** - £97,000 over three years (£31,300; £32,300; £33,400) towards the full-time Coordinator, costs of delivering the Advice programme in London, management and on-costs.

7v **South London Refugee Association**  
**APPROVED** - £96,000 over three years (£31,700; £32,000; £32,300) towards the cost of a part-time Advice Co-ordinator (4 days per week), and associated running costs.

7w **Tamil Welfare Association (Newham) UK**  
**APPROVED** - £102,000 (3x £34,000) towards the costs of a full-time Advice Worker and associated running costs. The first payment is subject to receipt of

satisfactory signed audited accounts for the years ended 31 December 2014 and 31 December 2015. Release of subsequent quarterly payments is subject to the receipt of a satisfactory forecast each quarter of income and expenditure for the year, until such time that free reserves reach a reasonable level.

**7x Fine Cell Work**

**APPROVED** - £133,000 (£36,000; £46,000; £51,000) towards the running and on-costs of Fine Cell Work's Open the Gates programme supporting ex-prisoners towards employment and settled living. The grant is awarded on the condition that the charity raises the balance of funds.

**7z Bexley Voluntary Service Council**

**APPROVED** - £118,800 over three years (£40,350; £42,650; £35,800) towards the part-time (4 days per week) Development Officer (Outcomes & Impact Champion), training and on costs associated with the Measuring Impact to Improve Performance project.

**7aa London Funders**

**APPROVED** - £250,000 over 5years (5 x £50,000) towards core costs and subject to external evaluation after three years.

**7bb Merton Voluntary Service Council**

**APPROVED** - £160,000 over three years (£51,400; £53,400; £55,200) towards 0.8 of the Head of Development's salary and 0.2 of the Chief Executive's salary, evaluation workshop costs and associated overheads.

**7cc Pro Bono Community**

**APPROVED** - £110,955 over three years (3 x £36,985) for a part-time salary (2.5 days per week), training costs and overheads to train law students to volunteer in community advice agencies.

**8. TRANSFER OF PACE GRANT TO METRO CENTRE LTD**

The Committee considered a report of the Chief Grants Officer regarding a grant previously made to the Project for Advocacy, Counselling & Education (PACE), recommends that, following the recent closure of the balance of the grant made to that charity be transferred to the Metro Centre Limited.

**RESOLVED** – That:

- a) the balance of the grant (i.e. £104,917) made to PACE at the September 2015 Committee be revoked;
- b) this balance be transferred to the Metro Centre Limited to deliver the outcomes of the original PACE project. This grant, to be rounded up to £105,000 over three years (3 x £35,000), will be for the salary costs of an Advocacy Worker and related costs of an advocacy service for LGBT Londoners with mental health problems.

**9. TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-**

**9a Applications recommended for rejection**

The Committee considered a report of the Chief Grants Officer, which recommended that twenty grant applications be rejected for the reasons identified in the schedule attached to the report.

**RESOLVED** – That twenty grant applications detailed in the schedule attached to the report be rejected.

**9b Grants/expenditure considered under Delegated Authority**

The Committee received a report of the Chief Grants Officer which advised Members of fifteen expenditure items, totalling £151,220, which had been presented for approval under delegated authority to the Chief Grants Officer in consultation with the Chairman and Deputy Chairman.

**RESOLVED** – That the report be noted.

**9c Withdrawn and Lapsed Applications**

The Committee received a report of the Chief Grants Officer which provided details of thirteen applications which had been withdrawn or had lapsed.

**RESOLVED** – That the report be noted.

**9d Variations to grants awarded**

The Committee received a report of the Chief Grants Officer which advised Members of a variation to two grants agreed by the Chief Grants Officer since the last meeting.

**RESOLVED** – That the report be noted.

**9e Reports on Monitoring Visits**

The Committee received a report of the Chief Grants Officer about two visits that had taken place to Coram Voice and Spitalfields City Farm, and a Member gave a verbal update on a visit she had attended to Breast Cancer Care.

**RESOLVED** – That the report be received.

**9f Events Attended**

The Committee noted a report of the Chief Grants Officer regarding the key meetings and events attended by Members and officers since the last meeting.

**RESOLVED** – That the report be noted

**10. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

In response to a question from the Deputy Chairman, officers confirmed that all posts funded by the City Bridge Trust were paid the London Living Wage or above, and undertook to bring a report to a future meeting providing more detail.

**11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There was no other business.

**12. EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

<b>Item No.</b>	<b>Exempt Paragraphs</b>
13 - 14	3
15 – 16	-

**13. NON-PUBLIC MINUTES**

**RESOLVED** – That the non-public minutes of the meeting held on 28 January 2016 be agreed as an accurate record.

**14. PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS**

The Committee received a report of the Chief Grants Officer outlining the pipeline for strategic grants.

**RESOLVED** – That the report be noted.

**15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

**The meeting ended at 2.40 pm**

-----  
Chairman

**Contact Officer: Philippa Sewell**  
**tel. no.: 020 7332 1426**  
**philippa.sewell@cityoflondon.gov.uk**